

Domestic Market Travel Support Program

Program Guidelines – Australian Children’s Content Summit 2025

Summary

Screen NSW will provide funding for NSW-based individuals, project teams or companies travelling to eligible screen industry markets, conventions and conferences within Australia, with the aim of attracting support and finance for their projects.

Screen NSW typically supports domestic market travel funding to attend the following partner events:

- The Australian International Documentary Conference, Melbourne
- Screen Forever, Gold Coast
- Regional to Global, Lennox Head
- MIFF 37°South, Melbourne (specific programs)
- The Australian Children’s Content Summit, Coffs Harbour.

Travel support funding for the above events will be advertised on the Screen NSW website ahead of each event, to give successful applicants time to plan their travel arrangements.

Key information

- Funding amount: \$1 to \$2,000 in travel support to nominated Screen NSW-supported events (available funding will be determined by Screen NSW)
- Applications for Australian Children’s Content Summit 2025 open: 28 April 2025
- Applications for Australian Children’s Content Summit 2025 close: 10am AEST, 15 May 2025
- [Program page](#)
- [Apply here.](#)

Program objectives

The objectives of the program are to:

- Provide travel support for emerging or mid-level NSW-based practitioners to attend domestic markets
- Support NSW creatives who are looking to upskill and connect with the wider Australian screen industry and reinvest back into the NSW screen content landscape
- Ease the financial burden on practitioners who have been invited into competitive programs at markets
- Support connections that will shape the future of NSW's creative community and strengthen NSW's position in the global market
- Increase the participation of practitioners from the NSW Government key priority areas:
 - Regional NSW
 - Western Sydney
 - First Nations people
 - People from culturally and linguistically diverse backgrounds
 - People living with disability
 - LGBTQIA+ people.

This program is funded and administered by Screen NSW.

Contact & support

Screen NSW staff are available to provide technical advice and general information to potential applicants on the interpretation of these guidelines, including the types of activity eligible for funding and support with the online application process.

Screen NSW staff cannot help directly with your application. To maintain a fair and equitable process, Screen NSW staff cannot edit or correct any applications or provide advice on the content or choices required against the Assessment Criteria.

For further information or clarification, please contact the Industry and Audience Development Team at industry@screen.nsw.gov.au.

Eligibility

Who can apply

Screen NSW's general eligibility requirements can be found in our [Terms of Trade](#), which should be read in conjunction with these guidelines.

All applicants need to fulfil the following criteria:

- Be an early to mid-career practitioner with relevant experience in producing screen content
- Have a slate of market-ready projects to pitch
- Be a key creative on the project/s: producer, director, writer
- Be a NSW-based individual, project team or company:
 - If an individual, the applicant must be over 18 years of age and a NSW resident (i.e., lived and operated in NSW for at least six months immediately before the date of application)
 - If a project team, both applicants must be over 18 years of age, NSW residents and key creatives on the proposed project/s
 - If a company, the company must be incorporated and registered in Australia and have its principal place of business in NSW for at least six months immediately before the date of application. Company applicants can nominate up to two people, and each nominee must be over 18 years of age, a NSW resident and a key creative on the project/s.
- Be an Australian citizen or full-time resident
- Have an Australian Business Number (ABN)
- Be available to attend the entire Australian Children's Content Summit in-person from 25-28 August 2025.

Applicants who have been invited to participate in a competitive program at the conference/market (such as a pitching forum) are encouraged to disclose this and provide evidence of the invitation. This may make an application more competitive.

Applicants must not be full-time secondary or tertiary students. Other government departments and agencies are not eligible to apply. The applicant must not be in breach of any obligation under any funding agreement it has with the NSW Government.

Diversity Commitment

Screen NSW is dedicated to promoting fairness and equality in its programs and engagement with the industry. Our main priorities include supporting increased industry participation of people from underrepresented groups, and practitioners from the NSW Government key priority areas are encouraged to apply:

- First Nations people
- Regional NSW
- Western Sydney
- People from culturally and linguistically diverse backgrounds
- People living with disability
- LGBTQIA+ people.

For each event, up to two places will be reserved for eligible First Nations practitioners.

What is the definition of an emerging or mid-career practitioner?

For this program, Screen NSW defines an emerging or mid-career practitioner as:

- Emerging: someone who has 1+ years of professional experience
- Mid-Career: in the mid stages of their careers with a reasonable history of practice and credits, a body of work and a degree of recognition.

Note: The Domestic Market Travel Support program is typically not open to entry-level practitioners.

Funding

Available funding

Up to \$2,000 ex GST of grant funding per application is available.

Successful applicants will need to organise their own travel and accommodation and cover all travel costs up front. After contracting, they will invoice Screen NSW for the agreed sum to cover a portion of these expenses. As part of the funding agreement, successful applicants must provide Screen NSW with an acquittal report at the conclusion of travel.

Screen NSW will provide one grant per individual, project team or company applicant:

- For individuals, grants of up to \$1,500 ex GST will be available
- For project teams or companies, where two key creatives (producer, writer, director) are part of the application, grants of up to \$2,000 ex GST will be available. All applicants must be NSW residents and attending the same event. This is non-transferable to another company representative without prior approval from Screen NSW. Co-contributions from third parties are allowable for non-Screen NSW covered expenses.

What you can get funding for

A set amount to assist with flights, ground transportation, accommodation, conference/market accreditation and reasonable costs associated with attending the event (such as meals).

Eligible applicants may receive domestic market travel support from Screen NSW **only once** in a single financial year. However, a company may be eligible to attend more than one market, if they are supporting different key creatives and projects at different events.

Australian Children's Content Summit Pass

Successful applicants will need to purchase their own pass for the conference.

Screen NSW can facilitate a reduced rate of \$665 (a 30% discount) for successful applicants who have not yet purchased a pass.

Assessment criteria

Your application will be competitively assessed against the following weighted criteria:

Applicant Track Record (30%)

The track record of the applicant including relevant experience in the screen industry. The Assessor will review details provided in the application including:

- CV of applicant/s
- Evidence of relevant screen industry experience and previous credits (if applicable).

Merit of the Opportunity (30%)

The strength of your application, considering the opportunities provided by attendance, including:

- Indicative schedule of workshops or events that the applicant will attend
- Any additional activities e.g. industry meetings that will be undertaken during the event
- The status of any projects in development.

NSW Cultural & Economic Benefit (20%)

The potential of the market travel opportunity to contribute to the NSW screen industry including:

- A description of how attendance will benefit the work being undertaken by the applicant.

Participation & Diversity (20%)

Diversity of the applicants, including whether they increase participation from the NSW Government key priority areas.

Application process

Screen NSW uses the SmartyGrants platform for submission of all applications. Applications made using any other format will not be accepted. Please note you will receive a SmartyGrants acknowledgement of submission.

A preview of the application form can be viewed on the [SmartyGrants portal](#).

Late applications due to technical difficulties will be reviewed and eligibility determined with absolute discretion by the Manager, Industry and Audience Development, Screen NSW. A request for late submission due to technical difficulties must be submitted by email to industry@screen.nsw.gov.au within 60 minutes of the application close time, setting out the reasons for the request, along with any evidence.

What to submit in your application

You must submit all core materials listed on the application form.

- Profile of the applicant demonstrating their relevant track record
- CV/resume of the person/s proposed to attend
- Statement of intended objectives for attending the event

- Details of any project/s in development and a short statement of how attending the event will benefit the project/s
- Intended plan for the conference including planned activities, networking opportunities and proposed meeting list
- Evidence of being invited to a competitive program within the conference/market, if applicable.

Assessment process

What happens once you've submitted your application

Once your application has been submitted, you will receive an email confirmation from our secure online grants system, SmartyGrants.

Eligibility

Applications will be initially reviewed by Screen NSW staff to ensure they meet eligibility requirements, and all application materials are acceptable. If your application is assessed as ineligible, you will be advised via email within 14 days of this assessment.

Assessment

If your application is considered eligible, it will progress to an external industry assessor for consideration against the Assessment Criteria. The external assessor will assess and score applications individually, before discussing results with Screen NSW staff.

Please note that funding allocation follows a competitive process. Evaluations will consider the Assessment Criteria outlined above, the strength of other applications and the availability of Screen NSW funds.

Recommendation and Decision

Based on the outcome of the assessment process, recommendations for successful applicants will be provided to the designated decision-maker, typically a Senior Manager, Screen NSW, for consideration and approval.

Additional Considerations

Screen NSW may, at its sole discretion, and at any stage of the application process, do all or any of the following:

- Require additional information from an applicant
- Change the scope or the requirements of these guidelines
- Vary, amend (including by replacement) or terminate the application process
- Re-open an application after the closing date, provided it doesn't give the applicant an advantage over other applicants.

Timing

Screen NSW aims to turnaround applications within 4 weeks from the application close date. Applicants will be advised of the application outcome via email.

Award process

Successful funding recipients will enter into a standard non-negotiable funding agreement with Screen NSW, setting out the terms and conditions of the funding including deliverables, acquittal requirements and treatment of unspent funds.

Recipients are required to provide a written report detailing the outcomes of attending the event as part of the acquittal process. Receipts proving travel and accommodation expenses and attendance are also required at the time of acquittal.

An agreement will not be issued, and payments will not be made, to any funding recipient until any outstanding Screen NSW acquittals have been submitted.

Publication of grants information

The [NSW Government Grants Administration Guide](#) (Guide) requires that certain information is published in relation to grants awarded no later than 45 calendar days after the funding agreement takes effect (see section 6.5 of the Guide and Appendix A to the Guide).

This information is also open access information under the *Government Information (Public Access) Act 2009* (NSW) (GIPA Act), which must be made publicly available unless there is an overriding public interest against disclosure of the information.

In accordance with these requirements, relevant information about the funding awarded will be made available on the NSW Government Grants and Funding Finder as soon as possible after the funding agreement is executed.

All records in relation to this decision will be managed in accordance with the requirements of the *State Records Act 1998* (NSW).

Conflict of Interest Management

Any conflicts of interest will be managed in accordance with NSW Government Grants Administration Guide.

A conflict of interest, or perceived conflict of interest, may be identified if staff, any member of a committee or advisor and/or you or any of your personnel:

- Has a professional, commercial, or personal relationship with a party who can influence the application selection process
- Has a relationship with or interest in, an organisation, which is likely to interfere with or restrict the applicants from carrying out the proposed activities fairly and independently, or has a relationship with, or interest in, an organisation from which they will receive personal gain because the organisation received funding under the program.

If you identify an actual, apparent, or perceived conflict of interest at any time, you must inform Screen NSW immediately via email at industry@screen.nsw.gov.au.

NSW Government staff, committee members and other officials including the decision maker must declare any conflicts of interest and ensure they are managed as per the Department's Code of Ethics and Conduct and the Grants Administration Guide.

Complaint handling, access to information and privacy

Details on how Screen NSW handles complaints, access to information and your private information is available at:

<https://www.nsw.gov.au/departments-and-agencies/dciths/policies-plans-and-procedures/access-to-information/agency-information-guide>