



# First Nations Early Producer Placement – See-Saw Films

## Program Guidelines

### About the opportunity

The First Nations Early Producer Placement is a Screen NSW initiative that facilitates screen industry exposure between early career First Nations producers and established production companies.

Delivered in partnership with See-Saw Films, this opportunity offers one early career First Nations producer a three-month paid placement working with See-Saw Films production team in their office in Paddington, Sydney. The successful candidate will be exposed to diverse aspects of production such as early and late-stage development, pre-production, writers' rooms, slate meetings, and business affairs meetings.

This is an ideal opportunity for an emerging screen practitioner who is intentional about developing their skills as a producer. Potential candidates with previous hands-on production experience, gained through roles such as production assistant, co-ordinator, or manager, are highly encouraged to apply.

The successful candidate will join See-Saw Films for 4 days per week for approximately 12 weeks, from October – December 2025. Please note that the successful candidate will enter an employment contract with See-Saw Films for the placement period and will not receive any funding directly from Screen NSW.

### Key information

- Opportunity: Paid placement over 3 months with See-Saw Films
- Placement period: 6 October – 23 December 2025
- Location: Sydney, Australia

- Applications open: Monday 28 July 2025
- Applications close: Thursday 14 August 2025, 5pm AEST
- [Program page](#)
- [Apply here](#)

## Eligibility

### Who can submit an EOI?

To be eligible to submit an EOI for this opportunity, you must:

- Identify as Aboriginal and/or Torres Strait Islander\*
- Be a NSW resident
- Be an Australian citizen
- Be over 18 years of age
- Be available to work in Sydney during the placement period
- Have previous screen industry experience, preferably in production.

*\*An Aboriginal and/or Torres Strait Islander is a person of Aboriginal and/or Torres Strait Islander descent who identifies as an Aboriginal and/or Torres Strait Islander and is accepted as such by the community in which they live.*

### Who cannot submit an EOI?

Potential candidates will be ineligible to submit an EOI for this opportunity if you:

- Do not identify as Aboriginal and/or Torres Strait Islander
- Are not a NSW resident
- Are a mid-career or established screen practitioner
- Are a full-time tertiary student
- Are applying on behalf of an organisation
- Are not available to work in Sydney during the placement period.

## Submitting an Expression of Interest

### How do I submit an EOI?

You must:

- Complete an online EOI detailing how you meet the selection criteria
- Provide a statement outlining the value of the placement to your professional development
- Submit an up-to-date CV, including contact details for 2 professional references.

## What happens after I submit an EOI?

Once an EOI has been submitted you will receive an email confirmation from our secure online system, SmartyGrants. Please note that you cannot edit an EOI once it has been submitted.

## Selection criteria

All EOIs are assessed against a common set of selection criteria, and competitive candidates will show:

- A demonstrable interest in producing for the screen industry, including previous production experience
- An understanding of production budgets
- Highly developed organisational and communication skills and the ability to meet deadlines
- Analytical and research skills
- An ability to work independently and in a team and to exercise initiative and confidentiality.

## Assessment process

EOIs will be assessed for eligibility and a longlist of eligible candidates will be provided to Screen NSW staff for assessment, including the First Nations Development Lead and a Sector Investment Manager. Screen NSW staff will review all eligible candidates and compile a shortlist who will be invited to interview. Screen NSW will share shortlisted candidate with See-Saw Films.

All candidates will be assessed on their experience and EOI relating to the selection criteria.

## What happens if I am shortlisted?

All shortlisted candidates will be notified by email, along with an interview invitation, by Wednesday 20 August 2025.

Interviews will be conducted online via Microsoft Teams and will be held week commencing 25 August 2025.

Shortlisted candidates will be interviewed by a Screen NSW Sector Investment Manager and a member of See-Saw Film's production team. Interviews will go for approximately 30 minutes.

## What happens if I am not shortlisted?

Unsuccessful candidates will be notified via email by 5 September 2025.

## What happens if I am successful?

After all interviews have been conducted, Screen NSW and See-Saw Films will deliberate and decide on the overall successful candidate.

The successful candidate will be informed week commencing 1 September 2025 and will enter into an employment contract with See-Saw Films for the placement period.

## What are the placement details?

The placement will run from 6 October – 23 December 2025.

The successful candidate will be working 4 days per week (Monday – Thursday) in the See-Saw Films office in Paddington, Sydney. Remote working is not available for this placement.

## Support and contact

Screen NSW staff cannot help directly with your EOI. To maintain a fair and equitable process, staff cannot edit or correct any EOIs or provide advice on the content or choices required against the selection criteria.

For further information or clarification, please contact the Industry and Audience Team on [industry@screen.nsw.gov.au](mailto:industry@screen.nsw.gov.au).

## Complaint handling, access to information and privacy

Details on how Screen NSW handles complaints, access to information and your private information is available at:

<https://www.create.nsw.gov.au/about-us/feedback-complaints-privacy-and-government-information>